

AMC New Hampshire Chapter Mountaineering Trip Leader / Instructor Reimbursement Policy

Overview, Purpose and Applicability

It is desirable for the Mountaineering Committee to continually invest in the training of our trip leaders and instructors. Furthermore, we recognize that the protocols of our Chapter trip leaders should be consistent within the Chapter, and, that some trip leaders may lead trips for more than one committee within the Chapter. We further recognize the need to periodically "refresh" our leadership training by sponsoring courses focused on specialized skills, like Avalanche Awareness. The Mountaineering Committee Leadership requirements recommend WFA certification (or better) which can be obtained from a variety of channels. The NH Chapter has a formal program which pays the cost of SOLO WFA if attending one of the Chapter scheduled sessions. For leaders unable to attend Chapter sanction WFA training sessions, the Mountaineering Committee will reimburse the cost of the course if completed independently. All active leaders of the Mountaineering Committee are eligible under this policy.

General Guidelines

Any training that satisfies the minimum leadership requirements or re-certifications (including, but not limited to WFA/AWFA, TRSM), will be funded by the NH Chapter or the Mountaineering Committee. Such training as a scheduled Chapter/Committee event is not subject to the reimbursement policy since these events are funded by the Chapter. Leaders completing minimum leadership requirements or re-certifications through other arrangements will be fully reimbursed by the Committee as detailed in the following sections. Fees will be waived for leaders who attend instructional clinics/workshops conducted by the Mountaineering Committee. Mountaineering leaders who attend the Excursion Committee Leadership Training Workshops will be reimbursed 75% of the cost of the workshop.

Administration

Leaders should submit to the Mountaineering Committee co-chairs an email at mountaineeringnh@amc-nh.org stating the desired training, the provider, the location, the date(s), the cost, and a statement explaining the benefit to the leader, and the benefit to the Mountaineering Committee. This request will be reviewed by the co-chairs and the applicant will be notified via email of the decision. Upon completion of training, leaders should forward the paid invoice for the training along with the co-chair approval email to the Committee Treasurer who will reimburse the cost of the training.

Leaders are requested to provide a written (electronic) summary of the training, forwarded via email to the Committee co-chairs. This will enable the Mountaineering Committee to make this information available to all Mountaineering Committee leaders.